

# OFFICE TECHNOLOGY INFORMATION

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## Area of Study

For more information about Office Technology Information, please visit the program page (<http://www.cod.edu/ofti/>).

## Degrees, Certificates, and Transfer Pathways

The following is an overview of program requirements and program maps.

- Administrative Assistant and Meeting/Event Planning, A.A.S. (<https://catalog.cod.edu/programs-study/office-technology-information/administrative-assistant-meeting-event-planning-aas/>)
- Administrative Assistant and Meeting/Event Planning, Certificate (<https://catalog.cod.edu/programs-study/office-technology-information/administrative-assistant-meeting-event-planning-certificate/>)
- Administrative Support Essentials, Certificate (<https://catalog.cod.edu/programs-study/office-technology-information/administrative-support-essentials-certificate/>)
- Administrative Support Specialist, A.A.S. (<https://catalog.cod.edu/programs-study/office-technology-information/administrative-support-specialist-aas/>)
- Administrative Support Specialist, Certificate (<https://catalog.cod.edu/programs-study/office-technology-information/administrative-support-specialist-certificate/>)
- Executive Assistant, A.A.S. (<https://catalog.cod.edu/programs-study/office-technology-information/executive-assistant-aas/>)
- Medical Office, Certificate (<https://catalog.cod.edu/programs-study/office-technology-information/medical-office-certificate/>)
- Office Technology Specialist, Certificate (<https://catalog.cod.edu/programs-study/office-technology-information/office-technology-specialist-certificate/>)
- Word Specialist, Certificate (<https://catalog.cod.edu/programs-study/office-technology-information/word-specialist-certificate/>)