

MEDICAL ASSISTANT, A.A.S.

Medical assistants are trained to work in ambulatory settings, such as physicians' offices. These multi-skilled personnel perform administrative and clinical procedures such as billing and coding, maintaining medical records, appointment scheduling, recording vital signs, preparing patients for examination, collecting blood specimens, performing basic laboratory tests, performing EKGs, preparing and administering medications and assisting physicians with treatment and minor procedures. This degree requires a minimum of 64 credits in program requirements and electives.

For more information about Medical Assistant, please visit the program of study page (<http://www.cod.edu/medical-assistant/>).

Degree Requirements

Field of Study Code: MASST.AAS

Code	Title	Credits
Program Requirements		
MASST 1130	Introduction to Medical Assisting	3
MASST 1133	Practice Finance for Medical Assistants	3
MASST 2211	Legal and Ethical Aspects of Health Care	3
MASST 2233	Pathophysiology for Medical Assisting	3
MASST 2235	Diagnostic Procedures for Medical Assistants	3
MASST 2237	Assisting With Medical Specialties	3
MASST 2239	Medical Assistant Clinical Procedures	3
MASST 2245	Workplace Development for Medical Assistants	2
MASST 2250	Medical Assistant Practicum	3
MASST 2253	Certified Medical Assistant Exam Prep	1
Select one of the following:		4-8
ANAT 1500	Survey of Human Anatomy and Physiology	
ANAT 1551 & ANAT 1552	Human Anatomy and Physiology I and Human Anatomy and Physiology II	
ANAT 1571 & ANAT 1572	Anatomy and Physiology With Cadaver I and Anatomy and Physiology With Cadaver II	
Select one of the following:		2-3
CIS 1110	Introduction to Informatics	
CIS 1150	Understand Computers/Information/Systems	
OFTI 1200	MS Office for Professional Staff	
ENGLI 1101	English Composition I	3
or ENGLI 1105	Workplace Writing	
HLTHS 1110	Biomedical Terminology	3
MATH 1102	Mathematics for Health Sciences	3
PSYCH 1100	General Psychology	3
Select one of the following:		3
SPEEC 1100	Fundamentals of Speech Communication	
SPEEC 1120	Small-Group Communication	
SPEEC 1150	Introduction to Business Communication	
Electives		
Select any additional credits from any 1000- or 2000-level courses to meet degree requirement of 64 credits		13

General Education	
Select three credits to meet Humanities/Fine Arts AAS degree requirement	3
Total Credits	64-69

General Education Requirements

For general education requirements for the AAS degree, please visit the AAS degree catalog page (<https://catalog.cod.edu/associate-degree-programs/associate-applied-science-degree/>).

Suggested Semester Sequence

Course	Title	Credits
First Semester		
HLTHS 1110	Biomedical Terminology	3
PSYCH 1100	General Psychology	3
CIS 1110	Introduction to Informatics	2
ANAT 1500	Survey of Human Anatomy and Physiology	4
ENGLI 1101	English Composition I	3
Credits		15
Second Semester		
MASST 1130	Introduction to Medical Assisting	3
MASST 2233	Pathophysiology for Medical Assisting	3
MASST 1133	Practice Finance for Medical Assistants	3
MASST 2235	Diagnostic Procedures for Medical Assistants	3
SPEEC 1100	Fundamentals of Speech Communication	3
Credits		15
Third Semester		
MASST 2239	Medical Assistant Clinical Procedures	3
MASST 2237	Assisting With Medical Specialties	3
MASST 2245	Workplace Development for Medical Assistants	2
MASST 2253	Certified Medical Assistant Exam Prep	1
MASST 2211	Legal and Ethical Aspects of Health Care	3
MATH 1102	Mathematics for Health Sciences	3
Credits		15
Fourth Semester		
MASST 2250	Medical Assistant Practicum	3
Credits		3
Fifth Semester		
Electives		16
Credits		16
Total Credits		64

Program Milestones

First Semester

- Consider joining or visiting with a professional, cultural, or interest-based Student Club (https://www.cod.edu/student_life/clubs_org/).

Second Semester

- If you have not done so yet this semester, it is important to make an appointment with a Faculty or Program Advisor (<https://>

www.cod.edu/academics/programs/medical_assistant/contact.aspx)
to discuss your future academic progress.

This page lists programs related to one another.

- Medical Assistant, Certificate (<https://catalog.cod.edu/programs-study/medical-assistant/medical-assistant-certificate/>)