

MEDICAL ASSISTANT, A.A.S.

Medical assistants are trained to work in ambulatory settings, such as physicians' offices. These multi-skilled personnel perform administrative and clinical procedures such as billing and coding, maintaining medical records, appointment scheduling, recording vital signs, preparing patients for examination, collecting blood specimens, performing basic laboratory tests, performing electrocardiograms (EKGs), preparing and administering medications, and assisting physicians with treatment and minor procedures. This degree requires a minimum of 64 credits in program requirements and electives.

For more information about Medical Assistant, please visit the program page (<http://www.cod.edu/medical-assistant/>).

Degree Requirements

Field of Study Code: MASST.AAS

Code	Title	Credits
Program Requirements		
MASST 1125	Introduction to Medical Assisting	1
MASST 1131	Administrative Procedures for the Health Care Office	2
MASST 1133	Practice Finance for Medical Assistants	3
MASST 2211	Legal and Ethical Aspects of Health Care	3
MASST 2233	Pathophysiology for Medical Assisting	3
MASST 2235	Diagnostic Procedures for Medical Assistants	3
MASST 2237	Assisting With Medical Specialties	3
MASST 2239	Medical Assistant Clinical Procedures	3
MASST 2245	Workplace Development for Medical Assistants	2
MASST 2250	Medical Assistant Practicum	3
MASST 2253	Certified Medical Assistant Exam Prep	1
Select one of the following:		4-8
ANAT 1500	Survey of Human Anatomy and Physiology	
ANAT 1551 & ANAT 1552	Human Anatomy and Physiology I and Human Anatomy and Physiology II	
ANAT 1571 & ANAT 1572	Anatomy and Physiology With Cadaver I and Anatomy and Physiology With Cadaver II	
Select one of the following:		2-3
CIS 1110	Introduction to Informatics	
CIS 1150	Understand Computers/Information/Systems	
OFTI 1200	MS Office for Professional Staff	
ENGLI 1101 or ENGLI 1105	English Composition I Workplace Writing	3
HLTHS 1110	Biomedical Terminology	3
MATH 1102	Mathematics for Health Sciences	3
PSYCH 1100	General Psychology	3
Select one of the following:		3
SPEEC 1100	Fundamentals of Speech Communication	
SPEEC 1120	Small-Group Communication	
SPEEC 1150	Introduction to Business Communication	

Electives

Select any additional credits from any 1000- or 2000-level courses to meet degree requirement of 64 credits 13

General Education

Select three credits to meet Humanities/Fine Arts AAS degree requirement 3

Total Credits 64-69

General Education Requirements

For general education requirements for the A.A.S. degree, please visit the A.A.S. degree catalog page (<https://catalog.cod.edu/associate-degree-programs/associate-applied-science-degree/>).