

EARLY CHILDHOOD ADMINISTRATION, A.A.S.

The **Early Childhood Administration degree** prepares students for employment in the management of early childhood and school-age programs. Students acquire the skills and knowledge to administrate programs serving infants, toddlers, preschool, and school-age children. This program includes the 20 credit hour Administration of an Early Childhood Center certificate and upon successful completion of this degree, students are eligible to apply for the Illinois Director's Credential. This degree program requires a minimum of 64 credits in program requirements, program electives, and general education in the courses listed below.

For more information about Early Childhood Education and Care, please visit the program page (<http://www.cod.edu/ecec/>).

Degree Requirements

Field of Study Code: ECEC.AAS.ADMIN

Code	Title	Credits
Program Requirements		
ECEC 1100	Intro to the Early Childhood Profession	3
ECEC 1101	Growth & Development of the Young Child	3
ECEC 1102	Child Guidance Practices	3
ECEC 1130	Methods: Discovery & the Physical World	3
ECEC 1140	Methods: Self-Expression & Social World	3
ECEC 1163	Practicum: At-Risk Early Childhood Prog	1
ECEC 2210	The Young Child With Special Needs	2
ECEC 2211	Child Health, Safety and Nutrition	3
ECEC 2221	Early Childhood Administration Practicum	4
ECEC 2251	Curriculum Planning for the Young Child	3
ECEC 2254	Administration of an Early Childhood Center - Program Operations	3
ECEC 2255	Administration of an Early Childhood Center - Practices & Procedures	3
ECEC 2256	Administration of an Early Childhood Center - Staff, Families, & Children	3
ECEC 2260	Early Childhood Professional	3
Program Electives		
Select three credits in Early Childhood Education and Care courses ¹		3
General Education		
Select 21 to 22 credits ¹		21-22
Total Credits		64-65

¹ In addition to the courses listed above.

General Education Requirements

For general education requirements for the A.A.S. degree, please visit the A.A.S. degree catalog page (<https://catalog.cod.edu/associate-degree-programs/associate-applied-science-degree/>).

Suggested Semester Sequence

Course	Title	Credits
First Semester		
ECEC 1100	Intro to the Early Childhood Profession	3
ECEC 1101	Growth & Development of the Young Child	3
ECEC 2256	Administration of an Early Childhood Center - Staff, Families, & Children ¹	3
ECEC 2211	Child Health, Safety and Nutrition	3
Gen Ed		3
Credits		15
Second Semester		
ECEC 1102	Child Guidance Practices ²	3
ECEC 2210	The Young Child With Special Needs ²	2
ECEC 2251	Curriculum Planning for the Young Child ³	3
ECEC 2255	Administration of an Early Childhood Center - Practices & Procedures ²	3
Gen Ed		3
Credits		14
Summer Semester		
ECEC 2254	Administration of an Early Childhood Center - Program Operations ⁴	3
Gen Ed		3
Credits		6
Third Semester		
ECEC 1130	Methods: Discovery & the Physical World ¹	3
ECEC 1140	Methods: Self-Expression & Social World ¹	3
ECEC 2260	Early Childhood Professional ¹	3
Gen Ed		6
Credits		15
Fourth Semester		
ECEC 1163	Practicum: At-Risk Early Childhood Prog	1
ECEC 2221	Early Childhood Administration Practicum	4
Gen Ed		6
Elective	Program Elective ⁵	3
Credits		14
Total Credits		64

¹ Only offered fall semester.

² Only offered spring semester.

³ Only offered online and is offered both spring and fall semesters.

⁴ Only offered summer semester.

⁵ Students should consider taking ECEC 2252 Child/Family/Community Relations & Resources as their program elective so that they are eligible to apply for the Gateways Level 2 Early Childhood Credential.

Program Milestones

First Semester

- Consider joining or visiting with a professional, cultural or interest-based Student Club (http://cod.edu/student_life/clubs_org/).
- Complete first year academic plan with ECEC program advisor Christine Jandak (jandakc@cod.edu).

- Apply for COD and Gateway Scholarships (<http://www.ilgateways.com/>).

Second Semester

- If you have not done so yet this semester, it is important to make an appointment with a Faculty or Program Advisor (<https://cod.edu/academics/programs/ecec/faculty.aspx>) to discuss your future academic progress.
- Contact Student Education Association Representative (SEA@cod.edu) with questions.

Summer Semester

- Apply for the Administration of an Early Childhood Center certificate.

Third Semester

- The ECEC program has an articulation agreement with National-Louis University. Students interested in completing a Baccalaureate degree in Early Childhood Administration should meet with a National-Lewis representative this semester on the COD campus. Dates are posted in the Education suite BIC 2H01.
- Meet with ECEC Clinical Chair regarding degree completion and practicum placements (review notes in program requirements above) and apply for ECEC 1163 Practicum: At-Risk Early Childhood Prog and ECEC 2221 Early Childhood Administration Practicum practicum permits by mid-term.

Fourth Semester

- Apply for the Administration of an Early Childhood Center Degree and Graduation.
- Apply for the Gateways Illinois Director Credential Level 1 (<http://www.ilgateways.com/>) through the entitles route.

This page lists programs related to one another.

- Early Childhood Education and Care Administrator, Certificate (<https://catalog.cod.edu/programs-study/early-childhood-education-care/early-childhood-education-care-administrator-certificate/>)
- Early Childhood Education and Care Advanced, Certificate (<https://catalog.cod.edu/programs-study/early-childhood-education-care/early-childhood-advanced-assistant-teacher-certificate/>)
- Early Childhood Education and Care, A.A.S. (<https://catalog.cod.edu/programs-study/early-childhood-education-care/early-childhood-education-care-aas/>)
- Early Childhood Education and Care, Certificate (<https://catalog.cod.edu/programs-study/early-childhood-education-care/early-childhood-assistant-teacher-certificate/>)
- Family Child Care Provider, Certificate (<https://catalog.cod.edu/programs-study/early-childhood-education-care/family-child-care-provider-certificate/>)
- Infant, Toddler and Two-Year Old Child Care, Certificate (<https://catalog.cod.edu/programs-study/early-childhood-education-care/infant-toddler-two-year-old-child-care-certificate/>)
- Multicultural Education and Care for the Young Child, Certificate (<https://catalog.cod.edu/programs-study/early-childhood-education-care/multicultural-education-care-young-child-certificate/>)
- School-Age Child Care, Certificate (<https://catalog.cod.edu/programs-study/early-childhood-education-care/school-age-child-care-certificate/>)