

HEALTHCARE MANAGEMENT (HCM)

HCM 1100

Introduction to Healthcare Delivery and Insurance

3 Credit Hours

This introductory course gives students a comprehensive overview of the current healthcare system and health insurance landscape. Students will explore the complex relationships between healthcare providers, insurance companies, government programs, and patients while developing a foundational understanding of how patients access and pay for medical care. (3 lecture hours)

Prerequisite: Course requires Reading Placement Category One

HCM 1300

Health Records and Information Systems

3 Credit Hours

This course introduces students to the field of Health Information Management (HIM) with a dual focus on the health record and the technologies used to manage health information. Students will examine the structure, content, and management of health records in both paper and electronic formats, along with the legal, regulatory, and ethical considerations surrounding record retention, privacy, and access. The course also explores health information systems, including electronic health records (EHRs), health information exchanges (HIEs), clinical decision support tools, and other technologies that support healthcare operations and decision-making. Emphasis is placed on how accurate, secure, and interoperable information systems contribute to quality care, patient safety, and organizational efficiency. (3 lecture hours)

Prerequisite: Course requires Reading Placement Category One

HCM 1500

Legal Foundations of U.S. Healthcare

3 Credit Hours

This foundational course provides an overview of legal principles and regulations affecting healthcare delivery in the United States. Students will explore key concepts that shape healthcare operations, reimbursement, patient rights, compliance, and ethical considerations in healthcare administration. (3 lecture hours)

Prerequisite: HCM 1100 and HCM 1300, or concurrent enrollment in HCM 1100 and HCM 1300. Course requires Reading Placement Category One.

HCM 2200

Healthcare Communications and Professionalism

3 Credit Hours

This course prepares students for professional conduct in healthcare settings by developing essential workplace skills, including professional communication, appropriate etiquette, remote work professionalism, and proper dress code adherence. Students will learn practical skills applicable across various healthcare environments while maintaining compliance with industry legal and ethical standards. (3 lecture hours)

Prerequisite: HCM 1100

HCM 2400

Principles of Healthcare Reimbursement

3 Credit Hours

This comprehensive course introduces students to the healthcare revenue cycle from patient registration to final reimbursement. Students will explore each stage of revenue cycle management, including insurance verification, medical coding and billing, claim submission, denial management, and compliance with federal and private payer regulations. Emphasis will be placed on understanding reimbursement methodologies and how healthcare services become revenue. (3 lecture hours)

Prerequisite: HCM 1100 and HCM 1300

HCM 2600

Healthcare Operations and Management

3 Credit Hours

This course introduces students to the fundamental operations of medical practices and facilities, including workflow management, financial processes, regulatory compliance, and patient experience. Emphasis is placed on understanding how healthcare facilities function daily, the role of staff in ensuring efficiency, and the strategies used to maintain high-quality patient care in a dynamic healthcare environment. (3 lecture hours)

Prerequisite: HCM 1100 and HCM 1300